



**APPLICATION FOR CLOSING
EASEMENTS, CLOSING
RIGHTS-OF-WAY OR
VACATION OF PLAT**

Applicant (Printed Name): _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Email: _____

Property Owner(s) of Record: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Email: _____

Include the following information with application:

- A. Parcel number (required): _____ (obtained from County Tax Bill)
- B. Detailed description of reason for your request (attach detailed letter)
- C. Legal description and address of the subject property;
- D. Legal description of entire easement or public right-of-way;
- E. Legal description of the portion of the easement or right-of-way requested to be closed;
- F. Survey depicting the entire property, entire easement/right-of-way, and portion to be closed.

Items C, D, E: {Please provide in digital form in WORD format.

Item F: Please provide in digital form in PDF, JPG or TIF format

All documents with legal descriptions must have the surveyor stamp and original signatures.

All signatures, seals, and stamps must not encroach into the margins on documents.

Signature of Property Owner(s) or provide a copy of Property Deed showing ownership

Printed name: _____

Printed Name: _____

Applicant Signature: _____

Printed Name: _____

Fee: See Manual of Fees

Received by: _____

Property Location: _____

Legal Description: _____

Subdivision

Lot

Block

If unplatted: Please attach legal description

Applicant (Printed Name): _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone: _____ **Fax:** _____

Email: _____

AEP/PSO: Mark Butler Signature: _____
Phone: 918.599.2351 Comments: _____
Fax: 1.866.599.3226 _____
Email: mabutler@aep.com _____

Windstream: Angela Rahe Signature: _____
Phone: 918.451.3427 Comments: _____
Fax: 918.451.1865 _____
Email: Angela.rahe@windstream.com _____

ONG: Lee Miller Signature: _____
Phone: 918.831.8293 Comments: _____
Fax: 918.831.8250 _____
Email: lmiller@ong.com _____

COX: Kevin Catlett Signature: _____
Phone: 918.286.4658 Comments: _____
Fax: 918.286.4018 _____
Email: kevin.catlett@cox.com _____